

To:  
The Presidents of National, Public, and Private Medical Universities  
The Deans of Schools of Medicine, National, Public, and Private Universities.  
The chief of each relevant organization

October 4, 2023

Request for Recommendations of Candidates for the Position of Graduate School Professor at  
the Department of Pediatrics, Graduate School of Medicine, Nippon Medical School

To whom it may concern,

The Graduate School of Medicine, Nippon Medical School seeks candidates for the position  
of Professor at the Department of Pediatrics. We would appreciate nominations from any  
suitable candidates in the relevant field, including your institution, department, or facility,  
either in Japan or abroad. If there is a suitable person in the related field, please recommend  
him/her as outlined below.

Please note that Nippon Medical School has a fixed-term system (five-year renewable  
contract).

Yours sincerely,

Akihiko Gemma  
President  
Nippon Medical School

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Documents to be submitted: Please refer to the appendix.

Date of appointment: April 1, 2024 (planned).

Professor of Physiology, Graduate School of Medicine, Nippon Medical School is in charge of  
teaching pediatrics in the undergraduate and graduate school programs.

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Documents to be submitted:

\*1 Submit the items from (1) to (10) as PDFs in a CD, USB, or other electronic medium.

\*2 Submit one copy of each of the originals (including printouts) of the items from (1) to (10).

Note that all manuscripts should be printed on one side.

**※ Date and time must be written in the Western calendar format.**

(1) Letter of recommendation..... (Attachment Form 1-1 to 2)

※ The recommender can be a graduate school professor at Nippon Medical School, president of another university, dean of the graduate school of medicine, dean of a medical school, or the head of another medical institution.

(2) Resume..... (Attachment Form 2-1 to 2)

※ Forms (1) and (2) above should be prepared at the applicant's discretion, regardless of the format, with the date and time written in the Western calendar format.

(3) List of research grants obtained, including Grants-in-Aid for Scientific Research (KAKEN), and intellectual property such as patents acquired or applied for..... (A4 version, free format)

※ Refer to "Instructions for KAKENHI, etc."

(4) List of publications..... (A4 version, free format)

※ Refer to "Instructions for listing publications."

(5) Achievements and aspirations related to teaching..... (Attachment Form 3-1 to 2)

(6) Achievements and aspirations related to research..... (Attachment Form 4-1 to 2)

(7) Achievements and aspirations related to clinical work.....(Attachment Form 5-1 to 2)

(8) Aspirations related to field (department) management..... (Attachment Form 6)

(9) Social contributions..... (Attachment Form 7)

(10) Reprints of 10 major articles (copies accepted)

※ Mention the impact factor, provide a summary, and describe the academic significance and relevance of each of the papers within 250 words.

**※ As a general rule, submitted documents will not be returned.**

※ The form can be downloaded from the school's website.

※ Submission deadline: December 11, 2023 (Monday), 5:00 p.m.

※ Submit to:

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Main Offices, Nippon Medical School,  
1-1-5, Sendagi, Bunkyo City, Tokyo, Japan  
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