

To:

The Presidents of National, Public, and Private Medical Universities

The Deans of Schools of Medicine, National, Public, and Private Universities.

The chief of each relevant organization

September 24, 2025

Request for Recommendations of Candidates for the Position of Graduate School  
Professor, Department of Clinical Laboratory Medicine, Graduate School of  
Medicine, Nippon Medical School

To whom it may concern,

The Graduate School of Medicine, Nippon Medical School will be conducting a nationwide search to select a candidate for the position of Professor of Clinical Laboratory Medicine. We would appreciate nominations from any suitable candidates in the relevant field, including your institution, department, or facility, either in Japan or abroad. If there is a suitable person in the related field, please recommend him/her as outlined below.

Please note that Nippon Medical School has a fixed-term system (five-year renewable contract).

Yours sincerely,

Akihiko Gemma

President

Nippon Medical School

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Documents to be submitted: Please refer to the appendix.

Date of appointment: April 1, 2026 (planned).

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Documents to be submitted:

\*1 Submit the items from (1) to (10) as PDF files in a CD, USB, or other electronic medium.

\*2 Submit one copy of each of the originals (including printouts) of the items from (1) to (10).

Note that all manuscripts should be printed on one side.

**※ Date and time must be written in the Western calendar format.**

(1) Letter of recommendation..... (Attachment Form 1-1 to 2)

※ The recommender can be a graduate school professor at Nippon Medical School, president of another university, dean of the graduate school of medicine, dean of a medical school, or the head of another medical institution.

(2) Resume..... (Attachment Form 2-1 to 2)

※ Forms (1) and (2) above should be prepared at the applicant's discretion, regardless of the format, with the date and time written in the Western calendar format.

(3) List of research grants obtained, including Grants-in-Aid for Scientific Research (KAKEN), and intellectual property such as patents acquired or applied for..... (A4 version, free format)

※ Refer to "Instructions for KAKENHI, etc."

(4) List of publications..... (A4 version, free format)

※ Refer to "Instructions for listing publications."

(5) Achievements and aspirations related to teaching..... (Attachment Form 3-1 to 2)

(6) Achievements and aspirations related to research..... (Attachment Form 4-1 to 2)

(7) Achievements and aspirations related to clinical work.....(Attachment Form 5-1 to 2)

(8) Aspirations related to field (department) management..... (Attachment Form 6)

(9) Social contributions..... (Attachment Form 7)

(10) Reprints of 10 major articles (copies accepted)

※ Include the most recent impact factor, provide a summary, and describe the academic significance and relevance of each of the papers within 250 words.

**※ As a general rule, submitted documents will not be returned.**

※ The form can be downloaded from the school's website.

※ Submission deadline: November 12, 2025 (Wednesday), 5:00 p.m.

※ Submit to:

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